

## **Meeting Agenda – (4<sup>th</sup> March 2026)**

1. Welcome & Apologies
2. Review actions from previous meeting
3. Fire Safety
  - 3a. Fire alarm performance update
  - 3b. Waking watch change over
  - 3c. Riser cupboard cleaning & compartmentation progress update
4. Pest and Building Issues
  - 4a. Update on cockroaches, pigeons & rodents
  - 4b. Derelict pipes – (remedial action and why it was not identified under previous FRAs).
5. Service charges and heating
  - 5a. Discuss breakdown of charges – (Leasehold meeting date)
  - 5b. Heating system – (HRU and metering options) – Update from Paul Moxham
- 6 Repairs & Maintenance
  - 6a. Mersea House roof leak – Update from Sandy
  - 6b. Cleaning standard comparison (Colne vs Mersea) – Update from Nas
7. Windows - Update from John
8. Leaseholders ITA and Consultation
9. Communication – Housing Officer contact via SMS & WhatsApp
10. AOB
11. Date for Next Meeting